

**PROPOSED
MINUTES
of the**

**APPROVED MINUTES
April 23, 2019
REGULAR MEETING of the BOARD OF EDUCATION
of the
SUSQUEHANNA VALLEY CENTRAL SCHOOL DISTRICT
Held in the Senior High School, Room 11
Conklin, New York, County of Broome**

**MEMBERS
PRESENT:** Mr. Robert Strick
Mr. Jack Bell
Mrs. Mary Haskell
Mr. Mark Leighton
Mr. Robert Sullivan
Mrs. Suzanne Vimislik

MOTION Rule
SECONDED Haskell
APPROVED 5/22/19

**MEMBERS
ABSENT:** Ms. Kelly Howe

**ALSO
PRESENT:** Mr. Roland Doig, Superintendent
Ms. Natalie Brubaker, Assistant Superintendent
Ms. Karen Mullins, District Clerk
Mr. Ethan Berry, Business Executive
Mrs. Jill Rich
Mr. Ralph Schuldt
Mrs. Shannon Hogan – SVTA Representative
Mrs. Eileen Miller – Teacher
Mr. Ryan Remza – Resident
3 Students

Mr. Robert Strick, Board President, called the meeting to order at 6:00 p.m.

RECORD OF ATTENDANCE – Mr. Bell made a motion, seconded by Mr. Sullivan, to accept into record the attendance for the April 23, 2019, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

APPROVAL OF MINUTES – Mr. Leighton made a motion, seconded by Mr. Bell to approve the minutes of the March February 20, 2019, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

Mrs. Vimislik made a motion, seconded by Mr. Leighton to approve the minutes of the March 20, 2019, Regular Meeting of the Board of Education.

Upon vote the motion was approved unanimously. (6 yeses)

VOICE OF THE PUBLIC #1 – No Comments

NEW BUSINESS – None

FINANCIAL REPORT – Mr. Bell made a motion, seconded by Mrs. Haskell, that the Board acknowledges receipt of the March financial reports.

Upon vote the motion was approved unanimously. (6 yeses)

SUPERINTENDENT'S REPORT – Mr. Doig introduced Ryan Remza, Board of Education candidate. Mr. Doig also announced that the radon testing throughout the district is complete. Every room but one in the district fell below the threshold. The one room above the threshold is at Brookside Elementary and came in at 4.9. Although not required to do so, Mr. Doig explained that to be proactive they have moved students and staff from that classroom to another available room. He explained that they will continue to work with our Health and Safety Specialist, the NYS Health

Department and PESH (Public Employee Safety and Health Bureau) for further actions. This summer all rooms at the elementary level will be going through extensive renovations. After renovations, this particular room will continue to be tested and monitored through PESH before it is occupied next year.

High School String Quartet – The High School String Quartet comprised of Ms. Eileen Miller, Teacher, and students Emma Zelenyak, Hope Savercool and Maxwell Henry, played two songs by Mozart and Dvorak.

Resolutions – Mr. Sullivan made a motion, seconded by Mrs. Haskell, to approve the following resolutions:

Special Education Recommendations – that the Susquehanna Valley Board of Education:

- Authorize the 9 services recommended on the CPSE list dated 4/5/19
- Authorize the 35 services recommended on the CSE list dated 3/12 – 4/8/19

Retirement – that the following retirement be approved:

<u>Name</u>	<u>Position / Years of Service</u>	<u>Effective Date</u>
David Daniels	High School Principal 1997 – 2019 (22)	6/30/19

Resignations – that the following resignations be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Margaret Gnad	Teacher Aide Brookside	6/30/19
Dennis Rowlands	Bus Driver Transportation	4/24/19

Leave of Absence – that Denise Miller, Middle School teacher, be granted a medical leave of absence from March 11 for approximately 6 to 12 weeks dependent on further evaluation.

Non-Instructional Appointments – that the following non-instructional appointments be approved:

<u>Name</u>	<u>Position / Location</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Dennis Rowlands	Bus Monitor Transportation	As Per Contract	4/24/19
Sally Benninger	Bus Monitor Transportation	As Per Contract	4/24/19
Daniel Koneeny	Lifeguard Athletics	\$11.10 Per Hour	4/24/19
Emily Trudell	Lifeguard Athletics	\$11.10 Per Hour	4/24/19

Instructional Substitute Appointment – that the following instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Laura Goetz	Substitute Teacher – Non-Certified	As Per Contract	4/24/19

Non-Instructional Substitute Appointment – that the following non-instructional substitute appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>	<u>Effective Date</u>
Stephanie Boland	Substitute School Nurse	As Per Contract	4/24/19

Extended Season Coaching Payments – that the following coaches be paid for extended coaching winter season:

WINTER		
Richard Pflanz	4 weeks extended season head coach	As Per Contract
Jamie Lupole	3 weeks extended season head coach	As Per Contract
Jason Goldman	3 weeks extended season assistant coach	As Per Contract
Grace Tabek	2 weeks extended season head coach	As Per Contract
Richard Cleary	2 weeks extended season head coach	As Per Contract

Activity Advisor - Regional Competition – that the following activity advisor be paid for Regional Division Competition be approved.

<u>Name</u>	<u>2nd Semester</u>	<u>Stipend</u>
Jody Butts	Mock Trial	As Per Contract

Budget Transfers – that the following budget transfers be approved:

From	To	Amount
A 2110.121-04-201	A 2855.154-99-264	\$16,000.00
A 2250.150-04-400	A 2855.154-99-264	\$11,000.00
A 2110.142-99-990	A 2855.154-99-264	\$5,100.00
A 2110.160-01-200	A 2250.160-01-400	\$13,400.00
A 2630.200-99-150	A 1621.200-10-130	\$32,782.83
A 2630.220-99-150	A 1621.200-10-130	\$5,243.80
A 2250.490-99-400	A 2855.450-99-264	\$20,000.00
A 2250.490-99-400	A 2110.454-06-26099	\$20,504.00
A 2250.490-99-400	A 1621.420-10-130	\$59,496.00
A 1420.400-99-108	A 1621.420-10-130	\$36,543.00
A 1620.160-10-130	A 1621.420-10-130	\$33,000.00
A 1620.435-10-130	A 1621.420-10-130	\$8,437.41
A 2110.449-06-990	A 1621.420-10-130	\$6,023.59
A 5510.160-07-650	A 1621.450-10-130	\$10,000.00
A 1670.447-99-141	A 1621.450-10-130	\$8,000.00
A 2810.150-05-452	A 1621.450-10-130	\$6,700.00
A 2110.400-04-990	A 1621.450-10-130	\$8,000.00
A 2070.401-99-990	A 1621.450-10-130	\$7,000.00
A 2825.150-05-202	A 1621.450-10-130	\$8,000.00
A 2110.400-01-990	A 1621.450-10-130	\$7,000.00

School Policies – 1st/2nd Readings -

- Recommended that the revision of Administration Regulation #3280R, Use of School District Facilities, be approved effective April 23, 2019.
- The Superintendent recommends the revision of School Policy #7131, Education of Students in Temporary Housing be reviewed. Second reading/adoption to be recommended at the May 22, 2019, Board of Education Meeting.
- The Superintendent recommends the new School Policy #3185, Unauthorized Sampling be reviewed. Second reading/adoption to be recommended at the May 22, 2019, Board of Education Meeting.
- The Superintendent recommends the new School Policy #6212, Certifications and Qualifications be reviewed. Second reading/adoption to be recommended at the May 22, 2019, Board of Education Meeting.

Bid Awards –

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the Processed Food Bid for the 2019-2020 and that it be awarded to the following vendors:

Brookwood Farms	Peterson Farms	Sysco
Nardone's	Renzi Food Service	Ginsberg Foods

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the Meat and Cheese Bid for May to August 2019 and that it be awarded to the following vendors:

RC Foods	Slate	Renzi	Lupos
Sysco	Ginsbergs	BC Provisions	

- RESOLVED, upon the recommendation of the Superintendent of Schools and the Director of Food Services, that the Susquehanna Valley Board of Education approve the Chicken Products Bid for the 2019-2020 and that it be awarded to Renzi Food Services.
- RESOLVED, that the Board of Education of the Susquehanna Valley School District participate in Cooperative bidding for the following bids with other school districts in New York State:
 - Grocery– once per school year (2019-2020)
 - Paper Products – twice per school year – (8/2019– 12/2019) – (1/2020– 8/2020)
 - Meat/Cheese/Dairy – every two month (5 times per school year)

May 2019 for August 2019– October 2019
 September 2019 for November 2019– December 2019
 November 2019 for January 2020 – February 2020
 January 2020 for March 2020– April 2020
 March for May 2020- August 2020

Processing of U.S.D.A. Commodities (Net Off Invoice) – once per school year (2019-2020)

Milk & Milk Products/Ice Cream & Other Frozen Desserts – once per school year (2019-2020)

Bread & Bread Products – once per school year (2019-2020)

Smart Snack Bid – once per school year (2019-2020)

Small Wares – once per school year (2019-2020)

Geographical Fruit/Vegetable – twice per year –

September 2019-January 31, 2020

February 2020-May 2020

Breakfast Breaks – once per school year (2019-2020)

Chicken Products – once per school year (2019-2020)

Dish Machine & Chemical Supplies – for three year period, (2019-2020, 2020-2021, 2021-2022)

BE IT FURTHER RESOLVED, that Mark Bordeau, Director of Food Services, Broome Tioga Boces, or Designee be designated to receive and open said bids and

BE IT FURTHER RESOLVED, that the Board of Education of the Susquehanna Valley School District reserves the right to accept or reject any or all bids.

Student Health Services –

- Recommendation that payment of a \$1325.84 invoice be approved for providing health services to four (4) Susquehanna Valley resident students (\$331.46 each) attending non-public schools at the Chenango Forks Central School District during the 2018-19 school year.
- Recommendation that payment of a \$437.00 invoice be approved for providing health services to one (1) Susquehanna Valley resident students (\$437.00 each) attending non-public schools at the Union Endicott School District during the 2018-19 school year.
- Recommendation that payment of a \$1101.00 invoice be approved for providing health services to three (3) Susquehanna Valley resident students (\$367.00 each) attending non-public schools at the Johnson City Central School District during the 2018-19 school year.

Resolution Authorizing the Expenditure of Funds from the Susquehanna Valley Central School District Repair Reserve Fund After a Public Hearing to Repair/Replace the Swimming Pool Lane Lines – NOW THEREFORE, the Board of Education of the Susquehanna Valley Central School District, duly convened in regular session, does hereby resolve as follows:

WHEREAS, the Repair Reserve Fund was properly created by Resolution;

WHEREAS, The Resolution, and General Municipal Law Section 6-d require that a Public Hearing be held prior to the expenditure of monies;

WHEREAS, General Municipal Law Section 6-d authorizes the use of repair reserve funds for repairs of capital improvements or equipment, which repairs are of a type not recurring annually or at shorter intervals;

WHEREAS, pursuant to the provisions of Section 6-d of the General Municipal Law of the State of New York that a public hearing is required to be held and advertised;

WHEREAS, this is not a general improvement but rather a repair;

NOW THEREFORE, the Board of Education of the Susquehanna Valley Central School District, duly convened in regular session, does hereby resolve as follows:

RESOLVED, the Board finds and determines that swimming pool lane lines are damaged making them unsafe for competitive events and need repair / replacement;

RESOLVED, the Board finds and determines the repair of the is a proper use of Repair Reserve Fund because it is for repairs of capital improvements or equipment, which repairs are of a type not recurring annually or at shorter intervals;

RESOLVED, the Board finds and determines that a public hearing was properly advertised and held on 04/23/2019 regarding the expenditure of money from the Repair Reserve Fund;

RESOLVED, the Board finds, determines, and authorizes the expenditure of \$1,998.08 and any accumulated interest from the Repair Reserve Fund for the repair / replacement of the District's swimming pool lane lines

RESOLVED, that this resolution shall take immediately.

RESOLVED, the Board increase the 2018 – 2019 General Fund Appropriation in the amount of \$1,998.08 and any accumulated interest in the budgetary line 1620 450 10 130; source of the funds is the Repair Reserve (A88200).

Vote Inspectors – Recommendation to approve the following resolution regarding vote inspectors for the May 21, 2019, Annual Vote: BE IT RESOLVED, that Sue Dean serve as Chairperson of the Annual Meeting and Vote. That John Dancesia serve as Chief Inspector of the Vote.

The following persons are nominated to serve as Assistant Clerks and/or Inspectors of the Election: Sue Dean, Jennifer Dancesia, Yolanda Dancesia, Jan Strnatka, Debbie Wood, Donna Pritchard, Cindy Willis, and Anne McGuigan.

Upon vote the motion was approved unanimously. (6 yeases)

Adopt 2019-2020 Budget – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the Board of Education adopt the proposed 2019-2020 General Fund Budget in the amount of \$39,036,437.

Upon vote the motion was approved unanimously. (6 yeases)

BOCES Budget – Mrs. Haskell made a motion, seconded by Mrs. Vimislik, that the administrative budget of the Broome-Tioga Board of Cooperative Educational Services in the amount of \$3,157,108 is hereby approved.

Upon vote the motion was approved unanimously. (6 yeases)

BOCES Trustee Seats – Mr. Bell made a motion, seconded by Mr. Sullivan, that the Board casts votes for the Broome Tioga Board of Cooperative Educational Services as follows: Joseph Burns, Ursula Hambalek, Sandra Ruffo.

Upon vote the motion was approved unanimously. (6 yeases)

Property Tax Report Card – Mrs. Vimislik made a motion, seconded by Mr. Bell, that the Board of Education does and hereby accept the enclosed Property Tax Report Card in concurrence with the adoption of the 2019-2020 General Fund Budget to be forwarded to the NYS Education Department.

Upon vote the motion was approved unanimously. (6 yeases)

Instructional Appointment – Mrs. Haskell made a motion, seconded by Mrs. Vimislik, that the following instructional appointment be approved:

<u>Name</u>	<u>Position</u>	<u>Certified</u>	<u>Rate of Pay</u>	<u>Effective Date</u>	<u>Tenure Date</u>
Daniel Simonds	Teacher	Prof – SS 7-12	As Per Contract	9/3/19	9/3/23

Upon vote the motion was approved unanimously. (6 yeases)

Resignation – Mr. Bell made a motion, seconded by Mrs. Haskell, that the following resignation be approved:

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Charles Hutchinson	Assistant Principal High School	7/1/19

Upon vote the motion was approved unanimously. (6 yeases)

Appointment Senior High School Principal – Mrs. Vimislik made a motion, seconded by Mrs. Haskell, that Charles Hutchinson be appointed to the position of Principal, current assignment at the Senior High School, effective July 1, 2019, with a salary as per contract, with a four-year probationary period, and is eligible for tenure July 1, 2023.

Upon vote the motion was approved unanimously. (6 yeases)

BOARD OF EDUCATION DEVELOPMENT REPORT – Mr. Bell reported that he passed the NYS board member required courses: Essentials of School Board Governance and Fiscal Oversight Fundamentals.

VOICE OF THE ADMINISTRATORS – Mr. Schuldt gave an update on the damage due to the recent storm that consisted of 80 mph winds. Most damage was at the back of the Middle School with some fascia damage, a number of trees down, the soccer/softball scoreboard was damaged, a large condensing air conditioning unit blew off the curb, roof damage, and some fence damage. Mr. Schuldt explained that the damage is covered by insurance.

Mr. Doig explained that with the excess emergency days left, they have modified the end of the school calendar to get the elementary students out of the buildings earlier to prepare for the summer capital project work. The elementary faculty and staff will move to the secondary campus for their last days. He explained that this is a crammed construction work schedule and they are trying to get any extra days for the construction work.

Ms. Rich, Donnelly Principal, reported that they welcomed Valley Dental who did some hygiene presentations for the Pre K through third grade students. She said that the PARP program continues, with over 17,000 books read by the students so far with a month to go. The ELA assessments are complete and they are preparing for the Math assessments in May. The Humane Society came in with two ambassador dogs and did presentations on animal safety and how to approach animals. She stated that they are gearing up to meet the new incoming Pre-K, BK and kindergarten students at orientation.

VOICE OF THE PUBLIC #2 – None

Executive Session – Mr. Leighton made a motion, seconded by Mr. Bell, that the Board of Education meet in Executive Session to discuss personnel. Upon vote the motion was approved unanimously. (6 yeses)

At 6:51 p.m. the Board recessed

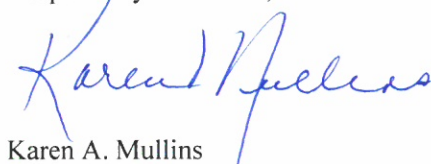
At 6:52 p.m. the Board met in Executive Session

At 7:12 p.m. the Board returned to Regular Session

MOTION TO ADJOURN – Mr. Bell made a motion, seconded by Mr. Leighton, that the meeting be adjourned. Upon vote the motion was approved unanimously. (6 yeses)

There being no further business, Mr. Strick adjourned the meeting at 7:14 p.m.

Respectfully submitted,



Karen A. Mullins
School District Clerk